



Oifig Luachála  
Valuation Office

## Supporting Evidence required for Nightclubs

Full details and particulars of the information required are:

1. Market information:
  - a. Copy of the lease for properties held on lease
  - b. Date of purchase and price paid, for freehold and leasehold properties acquired over the past 5 years

2. Accounts and trading information:

Where you are submitting an alternative estimate of Net Annual Value and are supporting your estimate by reference to the trading information for the property, you must provide copies of the audited accounts for the period 2018 to 30th September 2022. The supporting information provided should include management accounts to cover the same period, the information will include breakdown of turnover between the various income sources e.g. entry fees, cloakroom, bar sales etc.).

3. Construction and redevelopment:
  - a. Details and costs of construction/redevelopment works carried out over the past 5 years.
  - b. Budget estimates in the case of new developments
4. Copy of floor plans suitable for scaling.
5. Details of all licences and special exemptions attaching to the property.